



**BUREAU OF ADMINISTRATION
OFFICE OF THE STATE ENGINEER**

Joe Foss Building
523 East Capitol Avenue
Pierre, South Dakota 57501-3182
Phone: 605.773.3466
Fax: 605.773.5980
<http://boa.sd.gov/divisions/engineer/>

REQUEST FOR STATEMENTS OF INTEREST
Combined Statement of Interest

To: Interested Firms

Subject: Continuing Education Building and the North Complex Commons Renovation
University of South Dakota
Vermillion, South Dakota
OSE # R0616--01X and R0616--02X

The Office of the State Engineer on behalf of the Board of Regents is soliciting STATEMENTS OF INTEREST from firms interested in providing professional services for the office moves and space renovations. This project will be located at The University of South Dakota campus in Vermillion, South Dakota.

The project includes providing full services for the renovation of the Old Continuing Education Building and the North Complex Commons. The project includes evaluating the relocation of various departments on the campus located in different building into these two buildings. The intent of the projects is to increase synergies and address adjacency needs for the different programs. The selected design firm would need to evaluate program needs, evaluate building condition, provide recommendations, design and construction administration services for the project.

The current project budget for the project is estimated at \$100,000 but may be revised depending upon the evaluation and recommendation. The renovation will be handled as two projects designed by one firm.

Statements of Interest should include at a minimum (shown with relative importance):


1. Specialized expertise, capabilities and technical competence as demonstrated by the proposed approach and methodology to meet the project requirements; 35%
2. Resources available to perform the work, including any specialized services, within the specified time limits for the project; 15%
3. Record of past performance, including price and cost data from previous projects, quality of work, ability to meet schedules, cost control, and contract administration; include only examples completed during the last 5 years; 15%

4. Availability to the project locale; 10%
5. Familiarity with the project locale; 5%
6. Proposed project management techniques; 15%
7. Ability and proven history in handling special project constraints; 5%

Two (2) copies of Letters of Interest should be sent to the Office of State Engineer, Joe Foss Building, 523 East Capitol, Pierre, South Dakota 57501-3182 by 3:00 CST Tuesday January 26, 2016 and electronic versions emailed as an attachment (less than 10 Megabytes) to Gordon.Hollenbeck@state.sd.us with a follow up CD mailed to OSE.

Questions should be directed to Gordon Hollenbeck, (605) 773-3466 at Gordon.Hollenbeck@state.sd.us or Cathy Wagner (USD) at (605) 677-7543.

A technical review committee will select a firm. Thank you for your interest in this project.



Kristi Honeywell
State Engineer
Office of the State Engineer

CC:
Mike Rush, BOR
James W Abbott, USD
Cathy Wagner, USD
Gordon Hollenbeck, OSE
OSE file